

Sections of a transition

Signpost: a word indicating there is a change in the direction of the speech.

Review: a recap of what was covered in the previous main point.

Preview: a glimpse of what will be discussed in the following main point.

The Laundry Speech

Intro: Today, I will tell you how to do laundry.

Body:

1. Separating colors

a. Darks from lights

b. Lights from whites

Signpost, review, & preview: Now that I have told you about separating colors, next I will compare the difference between water temperatures.

2. Choosing water temperature

- a. Hot water = cleaner clothes

- b. Cold water = saved energy

Signpost, review, & preview: Now that I have informed you about separating colors and choosing water temperature, next I will explain the drying process.

3. Drying

- a. How long you should dry

- b. What fabrics shouldn't go in the

dryer

Transition to conclusion: Now I have informed you on the fundamentals of doing laundry, you know what to do the next time mom is out of town!

Conclusion: By now, you should know how to do your laundry!

Annotations